



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday June 20, 2018

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Graves.
2. Pledge of Allegiance – Led by Vice-President Mayer.
3. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for June 6, 2018.
2. Approve Register of District Invoices.
3. Approve the Extension of the HERWIT Engineering Contract for Services into Fiscal Year 2018-2019.
4. Approve Annual Assessment for the Ravenswood Improvement District – DB Lighting and Landscape Zone 9 for the Fiscal Year 2018-2019, Accept Engineer's Report and Adopt Resolution No. 2018-07.

Motion by: Director Leete to approve the Consent Calendar.

Second by: Vice-President Mayer

Vote: Motion Carried – AYES: 5, NOES: 0

D. AREA AGENCIES REPORTS / PRESENTATION

1. East Contra Costa Fire Protection District Report – No report.

President Graves – Provided details from the East Contra Costa Fire Protection District and Discovery Bay Joint Meeting regarding the strategic planning.

E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of May 2018.

Project Manager Sadler – Provided the details of the May 2018 Monthly Operations Report. There was discussion regarding water quality (Title 22), manholes and flushing/inspection.

F. PRESENTATIONS

1. Proclamation 17-04 – Proclaiming July 2018 Parks and Recreation Month – Parks Make Life Better. Recreation Programs Supervisor Kaiser – Provided the details of Proclamation 17-04 – July 2018 Parks and Recreation Month – Parks Make Life Better.

Motion by: Director Leete to approve Proclamation 17-04 Proclaiming July 2018 Parks and Recreation Month – Parks Make Life Better.

Second by: President Graves

Vote: Motion Carried – AYES: 5, NOES: 0

G. BUSINESS AND ACTION ITEMS

1. Open the public hearing on Resolution No. 2018-08, approving the proposed Final Revenue, Operating and Capital Budget for Fiscal Year 2018-19, close the public hearing and consider adopting Resolution No. 2018-08.

President Graves – Opened the Public Hearing for Resolution No. 2018-08 approving the proposed Final Revenue, Operating and Capital Budget for Fiscal Year 2018-19.

Finance Manager Breitstein – Provided details regarding the Final Revenue, Operating and Capital Budget for FY 2018-19 related to the updates requested.

President Graves – Public Hearing is closed.

Motion by: Director Pease to adopt the FY 2018-19 Operating, Capital and Revenue Budgets and adopt Resolution 2018-08.

Second by: Director Leete

The Board unanimously thanked Staff for the hard work on the FY 2018-10 Operating, Capital and Revenue Budgets.

Vote: Motion Carried – AYES: 5, NOES: 0

H. DIRECTORS' REPORTS

1. Standing Committee Reports.

President Graves – Provided an update regarding the East Contra Costa Fire Protection District and Discovery Bay meeting related to the challenges of the Fire District.

Director Pease – Provided details related to East Contra Costa Fire Protection District and Discovery Bay meeting (public outreach)

Vice-President Mayer – Provided details related to the East Contra Costa Fire Protection District and Discovery Bay meeting (low attendance from the residents).

Director Leete – Provided details related to the East Contra Costa Fire Protection District and Discovery Bay meeting (long road ahead for the strategic plan/funding).

Director Steele – Provided details related to the East Contra Costa Fire Protection District and Discovery Bay meeting (encourage the residents to attend the meetings).

The Board unanimously stated that Chief Helmick is doing a great job.

Public Comment Regarding:

- The Strategic Planning on July 19th there will be a survey going out (requested assistance from the Town to reach out to the residents).

Director Pease – Provided the details from the Parks and Recreation meeting; update on the Pool progress, upgrades to the Ravenswood Park Play Structure, Front Entrance RFP, GreenPlay update, and an update on the Paws on Parade.

Director Leete – Provided an update regarding the Finance meeting; the Budget, Solar energy, and met with the Discovery Bay Garden Club.

2. Other Reportable Items – None.

I. MANAGER'S REPORT

Water and Wastewater Manager Koehne – Provided an update regarding a 35% reduction of water usage.

J. GENERAL MANAGER'S REPORT

1. Cancellation of the 4th of July Board Meeting.

General Manager Davies – Provided details regarding the cancellation of the 1st meeting in July (July 4th).

2. 20th Anniversary Celebration Pins and Shirts.

General Manager Davies – Handed out the 20th Anniversary celebration pins, shirts to the Board Members and provided the details of the upcoming celebration.

K. CORRESPONDENCE RECEIVED

1. Received – Contra Costa County Aviation Advisory Committee meeting minutes for April 12, 2018.
2. Received – Contra Costa County Aviation Advisory Committee meeting minutes for May 10, 2018.
3. Received – State Route 4 Bypass Authority meeting minutes for April 12, 2018.
4. Received – East Contra Costa Fire Protection District meeting minutes for April 19, 2018.
5. Received – East Contra Costa Fire Protection District meeting minutes for May 17, 2018.

L. FUTURE AGENDA ITEMS

None

M. ADJOURNMENT

1. The meeting adjourned at 7:25 p.m. to the next Regular Board meeting beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 06-25-18

<http://www.todb.ca.gov/agendas-minutes>